



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**  
*A Tradition of Service*



November 13, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT GRANT AWARD FROM CALIFORNIA DEPARTMENT OF PARKS AND  
RECREATION FOR OFF-HIGHWAY MOTOR VEHICLE RECREATION PROGRAM  
AND APPROVE AN APPROPRIATION ADJUSTMENT  
(FIFTH DISTRICT) (4 VOTES)**

**SUBJECT**

Request Board approval authorizing the Sheriff of Los Angeles County (County) to accept a grant award in the amount of \$109,330 from the California Department of Parks and Recreation (CDPR) for the 2011-12 Off-Highway Motor Vehicle Recreation (OHMVR) grant program.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the Sheriff, as an agent for the County, to execute Project Agreement Numbers G11-03-10-L01 and G-11-03-10-L02 (Agreements) with CDPR, accepting a grant in the amount of \$109,330 (\$67,160 for Santa Clarita Valley Sheriff's Station [SCV] and \$42,170 for Palmdale Sheriff's Station [PLM]) for the OHMVR program for the grant period from September 1, 2012, to August 31, 2013. The required match of \$36,444 will be funded by the Department's Patrol Budget.
2. Delegate authority to the Sheriff to execute and submit all required grant documents, including but not limited to, applications, agreements, Memorandas of Understanding, amendments, modifications, augmentations, extensions, and grant renewals that may be necessary for completion of the project.
3. Approve an Appropriation Adjustment to increase the Department's Patrol Budget in the amount of \$109,000 (\$105,000 for Salaries and Employee Benefits [overtime] and \$4,000 for Services and Supplies) for Fiscal Year (FY) 2012-13 to be offset by grant funding.

4. Delegate authority to the Sheriff, as an agent for the County, to apply and submit a grant application to CDPR for the OHMVR Grant Program, when and if, such future funding becomes available.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The primary objective of the CDPR 2011-12 OHMVR grant program is to provide funding to selected law enforcement agencies in order to protect natural resources and enforce laws that regulate the use of off-highway motor vehicles and associated equipment. In meeting this objective, the Los Angeles County Sheriff's Department (Department) will use the grant funds to implement off-highway vehicle enforcement projects administered by the Department's SCV and PLM Stations.

The goal of the Department's Off-Highway Vehicle (OHV) project is to reduce incidences of OHV-related offenses and code violations throughout the jurisdiction of SCV and PLM Stations, as well as the Lancaster and Crescenta Valley areas.

In order to successfully reduce the types of offenses and violations identified above, the Department will utilize the grant funds specifically to retain sergeant and deputy personnel on an overtime basis. These sergeants and deputies will be responsible for identifying/targeting areas where violations are highly prevalent and conducting coordinated enforcement efforts throughout the identified region. In addition to the Department's active involvement in the project, the Department will also collaborate with the United States Forest Service to ensure that efficient and productive enforcement of the problem areas exists during peak times such as weekends and holidays.

#### **Implementation of Strategic Plan Goals**

This program is consistent with the County's Strategic Plan, Goal 3, Integrated Services Delivery, by maximizing opportunities to measurably improve client and community outcomes and leveraging resources through the continuous integration of health, community, and public safety services, which we can effectively and strategically approach eliminating the crime and nuisance issues associated with off-highway motor vehicle enforcement operations.

#### **FISCAL IMPACT/FINANCING**

This is the ninth year of funding for this Program. The in-kind match requirement will be funded by the Department.

Approval of an Appropriation Adjustment in the amount of \$109,000 (\$105,000 for Salaries and Employee Benefits [overtime] and \$4,000 for Services and Supplies) is requested to augment the Department's Patrol Budget Unit for FY 2012-13. This amount will be fully offset by grant funding.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A resolution required by the CDPR, as part of the application process was previously adopted by the Board on March 13, 2012, that authorized the Department to submit the application. The Project Agreements are for a 12-month period from September 1, 2012, to August 31, 2013.

The Honorable Board of Supervisors

11/13/2012

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Pursuant to the Project Agreements, the County waives all claims and recourse against the State, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to the Project Agreements, except claims arising from the concurrent or sole negligence of the State, its officers, agents, and employees.

This Board letter has been reviewed and approved as to form by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The District Attorney, the Public Defender, and the Alternate Public Defender have determined that this program will not have a significant impact upon their respective departments.

**CONCLUSION**

Upon the Board approval, please return one adopted copy of this action to the Department's Grants Unit.

Sincerely,



LEROY D. BACA

Sheriff

LDB:AF:af

Enclosures

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 770

DEPARTMENT OF SHERIFF

November 13, 2012

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-2013

4 - VOTES

SOURCES

Sheriff's Department - Patrol Budget Unit  
A01-SH-88-8861-15681-15682  
State - Other - Off Hwy Motor Veh \$109,000  
Increase Revenue

USES

Sheriff's Department - Patrol Budget Unit  
A01-SH-1000-15681-15682  
Salaries & Employee Benefits \$105,000  
Increase Appropriation

Sheriff's Department - Patrol Budget Unit  
A01-SH-2000-15681-15682  
Services & Supplies \$4,000  
Increase Appropriation

SOURCES TOTAL: \$ 109,000

USES TOTAL: \$ 109,000

JUSTIFICATION

Appropriation Adjustment to provide funding for the Sheriff's Department, Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program, pursuant to grants #G11-03-10-L01 and #G11-03-10-L02, issued by the California State Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division.

  
 AUTHORIZED SIGNATURE Conrad Meredith, Director, Financial Programs

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

*Karin Shikuma*

B.A. NO. 030

Oct 19 20 12

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Angela Mathis*

10/23 20 12

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

**Los Angeles County Chief Executive Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** Los Angeles County Sheriff's Department

**Grant Project Title and Description:**

**2011 – 2012 Off-Highway Motor Vehicle Recreation Grant Program**

The goal of the Off-Highway Motor Vehicle Recreation grant program, which is implemented by the Los Angeles County Sheriff's Department's Santa Clarita Station and Palmdale Station, is to reduce incidences of OHV-related offenses and code violations throughout the jurisdiction of Santa Clarita Valley and Palmdale Stations, as well as the Lancaster and Crescenta Valley areas.

**Funding Agency**

California Department of Parks  
and Recreation

**Program (Fed. Grant # /State Bill or Code #)**

**Grant Acceptance Deadline**

**Total Amount of Grant Funding:** \$109,330

**County Match:** \$36,444

**Grant Period:** 12-Months

**Begin Date:** September 1, 2012

**End Date:** August 31, 2013

**Number of Personnel Hired Under This Grant:** 0

**Full Time:** N/A **Part Time:** N/A

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No   

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No   

Is the County obligated to continue this program after the grant expires? Yes    No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes    No X

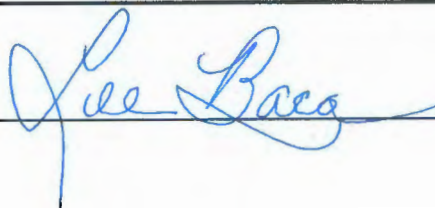
b). Identify other revenue sources Yes X No     
(Describe) search for other potential grant funding

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No   

**Impact of additional personnel on existing space:** No impact on existing space.

**Other requirements not mentioned above:** None

**Department Head Signature** \_\_\_\_\_



**Date** 10/30/12